

REMOTE SERVICE REQUEST FORM

REQUESTERS INFORMATION

LAST NAME		FIRST NAME	
ADDRESS			
CITY		PROV/STATE	POSTAL / ZIP
PHONE	FAX	E-MAIL ADDRESS	
PAYMENT TYPE (CIRCLE) VISA / M/C / CHEQUE / MO <small>MAIL IN SERVICE ONLY</small>		CREDIT CARD INFORMATION (IF APPLICABLE)	
DELIVERY METHOD (CHECK OFF PREFERENCE) <input type="checkbox"/> REGULAR MAIL/COURIER (ADDITIONAL FEE - CIRCLE) <input type="checkbox"/> E-MAIL (IF POSSIBLE) (NO ADDITIONAL FEE) <input type="checkbox"/> FAX (NO ADDITIONAL FEE) <input type="checkbox"/> LONG DISTANCE FAX (ADDITIONAL FEE)		CREDIT CARD NUMBER	
		ISSUED TO	
		EXPIRY DATE (MM/YY)	CVV (SECURITY CODE)
APPLICANT'S SIGNATURE (REQUIRED)		CREDIT CARD HOLDER'S SIGNATURE (REQUIRED IF APPLICABLE) I AUTHORIZE WEST-END / CALLINGWOOD REGISTRIES TO USE MY CREDIT CARD FOR THE SERVICES REQUESTED	

Statement Of Registration

Extra-Provincial Corporations

Business Corporations Act

Section 267

1. Name of Corporation	2. Date of Incorporation, Amalgamation or Continuance
<input type="text"/>	<input type="text"/>

3. Place of Incorporation, Amalgamation or Continuance

4. Head Office Address Inside or Outside Alberta

Address (including postal / zip code)

5. Principal Business of Corporation

6. Directors of Corporation

Name	Name
Address (including postal / zip code)	Address (including postal / zip code)
Name	Name
Address (including postal / zip code)	Address (including postal / zip code)
Name	Name
Address (including postal / zip code)	Address (including postal / zip code)

7. Was this corporation ever incorporated or previously registered in Alberta? Yes No
If Yes, under what name and corporate access number was it incorporated / registered?

Name of Corporation	Corporate Access Number
<input type="text"/>	<input type="text"/>

8. Is this corporation valid and subsisting in its home jurisdiction? Yes No

Name of Person Authorizing (please print)

Identification

Title (please print)

Date

This information is being collected for the purposes of corporate registry records in accordance with the Business Corporations Act. Questions about the collection of this information can be directed to the Freedom of Information and Protection of Privacy Coordinator for Alberta Registries, Research and Program Support, Box 3140, Edmonton, Alberta T5J 2G7, (780) 427-7013.

Statement Of Registration

Extra-Provincial Corporations

BUSINESS CORPORATIONS ACT

INSTRUCTIONS

This information is submitted to your authorized service provider for filing with the Registrar pursuant to the Business Corporations Act and must conform to Section 1 of the Regulations made under the Act.

- Item 1. Enter the proposed corporate name that complies with Sections 269 and 270 of the Act.
- Item 2. Enter the date the corporation was incorporated, amalgamated or continued.
- Item 3. Enter the place where the corporation was incorporated, amalgamated or continued.
- Item 4. Enter the complete address, including postal or zip code of the Head Office of the corporation inside or outside Alberta. This should be the registered address of the corporation.
- Item 5. Enter the principal business of the corporation. Be as specific as possible in explaining what the company does.
- Item 6. Enter the complete names and addresses of all directors of the corporation including the postal or zip code.
- Item 7. Indicate YES or NO in answer to the question. If YES, include complete corporate name and access number previously incorporated / registered under.
- Item 8. Indicate YES or NO in answer to the question.

The Statement of Registration form must be filed with:

- a copy of the charter of the corporation and amendments, certified by a company official or notary public or government official
- an English translation of Charter (if applicable) certified by a company official or notary public
- Notice of Attorney for Service
- an Alberta Name Search Report (from the NUANS database) on the proposed name, dated not more than 90 days from the date the Statement of Registration is submitted to your authorized service provider.

The following information must be included:

- name of person authorizing (director/authorizing officer)
- title
- identification
- date

When the information is submitted to your service provider, identification of the authorized person/officer/director/declarant will be required.

NOTE: Due to limited space, an appropriate attachment adhering to Section 1 of the Regulations is acceptable.

Notice Of Attorney For Service Or Change Of Attorney Or Alternative Attorney

Business Corporations Act
Sections 267 and 275

1. Name of Corporation	2. Alberta Corporate Access Number

3. **Attorney Status:** *(Check the appropriate box)*

- Attorney appointed for the purpose of registration
- Change of Attorney
- Alternative Attorney
- Change of Alternative Attorney
- Resignation / Revocation of _____ as Alternative Attorney.
Name of Attorney

4. **The above mentioned corporation has appointed _____ as the corporation's Attorney for service.**
Name of Individual

5. **Full Address of Attorney**

Address <i>(accessible to public)</i>	City / Town	Province	Postal Code
Mailing Address <i>(if different from above)</i>	City / Town	Province	Postal Code

6. **Attorney's Consent:**

I, _____ consent to act as the Attorney of the above named
Name of Attorney
corporation, as of _____
Date

Identification of Attorney

Name of Witness *(please print)*

Identification of Witness

Address of Witness

City / Town

Province

Postal Code

Name of Person Authorizing *(please print)*

Telephone Number *(daytime)*

Date

Identification

Title *(please print)*

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Notice Of Attorney For Service Or Change Of Attorney Or Alternative Attorney

BUSINESS CORPORATIONS ACT

INSTRUCTIONS

This information is submitted to your authorized service provider for filing with the Registrar pursuant to the Business Corporations Act and must conform to Section 1 of the Regulations made under the Act.

For new registrations, Items 1, 3, 4, 5 and 6 must be completed.

For changes, complete Items 1, 2, 3, 4, 5 and 6.

Item 1. Enter the corporation's full legal name in Alberta.

Item 2. The corporate access number **must** be entered. It is printed on the top right hand corner of the Certificate of Registration.

Item 3. Check the appropriate box. Only one attorney can be appointed per form. Attorneys must be individuals.

Item 4. Enter the full name of the individual who has been appointed as the attorney or alternative attorney.

Item 5. Enter the complete address of the attorney, including the postal code. This address must be accessible to the public and must be within Alberta. If it is not a mailing address, give a mailing address as well, including postal code.

Item 6. The attorney **must**:

- enter his or her full name
- provide identification
- enter date of consent to act as attorney.

The witness **must**:

- enter his or her full name and complete address
- provide identification.

The following information must be included:

- name of person authorizing (director/authorizing officer)
- title
- identification
- date
- daytime telephone number

When the information is submitted to your service provider, identification of the authorized person/officer/director/declarant will be required.

Notice Of English / French Name Equivalency Notice Of Assumed Name

Business Corporations Act
Sections 10(5) and 270

1. Name of Corporation

2. Corporate Access Number

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3. Proposed additional form of name to be filed in French and / or English:

4. Proposed assumed name to be filed for use in Alberta:

Name of Person Authorizing *(please print)*

Identification

Title *(please print)*

Date

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Notice Of English / French Name Equivalency Notice Of Assumed Name

BUSINESS CORPORATIONS ACT

INSTRUCTIONS

This information is submitted to your authorized service provider for filing with the Registrar pursuant to the Business Corporations Act and must conform to Section 1 of the Regulations made under the Act.

Item 1. Enter the full legal name of the corporation as it is now registered.

Item 2. The corporate access number can be found in the top right hand corner of the:

- Certificate of Incorporation
- Certificate of Continuance
- Certificate of Amalgamation
- Certificate of Registration.

Item 3. Enter the full proposed additional form of name pursuant to Section 10(5).

Item 4. Enter the full proposed assumed name for use in Alberta pursuant to Section 270.

This Notice must be filed with an Alberta Name Search Report (from the NUANS database) on the additional or assumed name. When an assumed name is being adopted, the corporation must notify their service provider in writing as to why the corporation's home jurisdiction name is not available in Alberta. This Notice may take the form of either an Alberta Name Search Report on the home name or a letter from the applicant setting out names of conflict.

The following information must be included:

- name of person authorizing (director/authorizing officer)
- title
- identification
- date

When the information is submitted to your service provider, identification of the authorized person/officer/director/declarant will be required.