



Notification of Name and Address Change

To mail correspondence:
Alberta Health and Wellness
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Edmonton AB T5J 2N3

For service in person:
10025 Jasper Ave NW Edmonton,
or 727 7 Ave SW Calgary

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310-0000 then (780) 427-1432

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www.health.gov.ab.ca

AHC0109

Complete Section A and only the section(s) where a change is required. If you are a new or returning resident please contact Alberta Health and Wellness to obtain information on registering for coverage. Before completing, please refer to the reverse side of this form.

Section A – Account holder’s personal information (Please print)

Title (e.g. Mr. Mrs. Miss. Ms. Dr. Rev. Sr.)	Last name as it appears on your personal health card	Personal health number
First name	Middle name	

Section B – Account holder’s address change

New mailing address			
City	Province/Territory	Country	Postal code
Home phone number ()	Work phone number ()	Extension	

Section C – Account holder’s/Dependant name change

Personal health number	Correct spelling of last name, or change last name to	First name and/or middle name
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- Note:**
- If your name change is due to marriage, please complete Section D.
 - If you have more dependant name changes, please use a separate page.
 - If you are adding coverage for a spouse or partner who has arrived in Alberta from another country, you must include copies of Canada entry documents.

Section D - Spouse’s/Partner’s Information

Title	Spouse/Partner’s last name	First name
Middle name	Birthdate Y Y Y Y M M D D	Male/Female If spouse/partner previously registered in Alberta, provide personal health number.
Date of <input type="checkbox"/> marriage <input type="checkbox"/> adult interdependent partnership	Y Y Y Y M M D D	Previous last name (if applicable)
Citizenship or immigration status (If not a Canadian Citizen, include a clear photocopy of Canada entry document(s) with this application.) <input type="checkbox"/> Canadian <input type="checkbox"/> Landed immigrant <input type="checkbox"/> Other, specify status:		
Will your spouse/partner reside in Alberta permanently? <input type="checkbox"/> Yes <input type="checkbox"/> No	Arrived in Alberta from (Province/Territory/Country)	Date of arrival in Alberta Y Y Y Y M M D D
Date of arrival in Canada Y Y Y Y M M D D	Previous medical plan number	

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Married couples must maintain coverage on one account. Whose account do you wish to maintain?

Section E – Authorization

I authorize Alberta Registries to forward this information to the Minister of Health and Wellness of the Province of Alberta and I authorize the Minister to receive this information. The information is to be used solely for the purpose of updating my records held by Alberta Health and Wellness and no other purpose.

Signature _____ Date _____

The information on this form is being collected and used by Alberta Health and Wellness pursuant to section 20(a) and (b) of the Health Information Act and section 33 (c) of the Freedom of Information and Protection of Privacy Act for the purpose of determining your and your dependants' eligibility to receive coverage under the Alberta Health Care Insurance Plan. If you have any questions regarding the collection and usage of this information, please contact the Client Services Branch at the address or telephone numbers on the reverse side.

Registration Validation Requirements

All new Alberta residents or residents who have not had Alberta Health Care Insurance Plan (AHCIP) coverage for 6 months or more must provide documents with the application to prove they are eligible for coverage under the AHCIP.

NOTE: You are not required to provide these documents if you are:

- ❖ reapplying for coverage **within** six months of last AHCIP coverage, or
- ❖ a spouse moving from one AHCIP account to another within six months of last coverage, or
- ❖ a dependant child.

Applicants must provide proof of the following to obtain AHCIP coverage:

- ❖ Identity –they are who they claim to be (can also be used for proof of age)
- ❖ Legal Entitlement to be in Canada –they have the authority set out under Canadian federal law to be in Canada
- ❖ Alberta residency –they meet the definition of a resident (see page three)

To prove eligibility, you will need to submit a clear photocopy of the following validation documents:

- ❖ a document showing your **identity** (must be photo identification and is required for the **applicant and spouse/partner**, if applicable),
 - ❖ a document showing **legal entitlement** to be in Canada (required for the **applicant, spouse/partner and dependants**, if applicable), and
 - ❖ a document showing proof of **residency** in Alberta (must include name and address and is required by **either the applicant or the spouse/partner**, if applicable)
- or a combination of documents that meet all three eligibility requirements.

Please do not send originals as we cannot guarantee their safe return.

See chart below for examples of acceptable documents:

Type of Document	Can the following be used as proof of identity? (must be photo identification)	Can the following be used as proof of legal entitlement to be in Canada?	Can the following be used as proof of Alberta residency? (must include name and address)
Canadian Immigration Documents <ul style="list-style-type: none"> ❖ Canadian passport ❖ Canadian Citizenship card ❖ Permanent resident card 	Yes	Yes	No
Federal Identification Cards <ul style="list-style-type: none"> ❖ Department of National Defence ❖ Royal Canadian Mounted Police ❖ First Nations/Inuit 	Yes	Yes	No
Current Alberta Driver's License	Yes	No	Yes
Non-Canadian passport	Yes	No	No
Identification Cards <ul style="list-style-type: none"> ❖ Municipal, provincial/territorial or federal government employee card ❖ Student ID card ❖ Driver's licence from another province/territory 	Yes	No	No
Canadian birth certificate	No	Yes	No
Other valid immigration documentation	No	Yes	No
Provincial Assistance Programs <ul style="list-style-type: none"> ❖ Current Income Support (social assistance) card ❖ Current AISH card 	No	Yes	Yes
Current bills (within the last 6 months) <ul style="list-style-type: none"> ❖ Utility ❖ Telephone ❖ Gas ❖ Cable or satellite 	No	No	Yes
Current documents <ul style="list-style-type: none"> ❖ Property tax bill ❖ Land title ❖ Mortgage ❖ Rental agreement ❖ Lease agreement ❖ Residential insurance ❖ Tenant insurance ❖ Vehicle registration 	No	No	Yes